

TERMS & CONDITIONS

PROGRAMME

- The organiser reserves the right to amend the programme / agenda without notice including changes in topics and/or speakers, and/or location, and/or dates of the event.

CRITERIA FOR THE APPLICATION OF CCF TRAINING GRANT

- Participant must be an employee of a registered or exempt charity; or have a valid IPC status. You may visit the Charity Portal www.charities.gov.sg to check on the charity status of the organisation.
- For Charities' Board members and Staff who have served in the charities for at least 6 months with an official designation at the point of application.
- Participants who are Employment Pass (EP)/ Work Permit Holders/ S Pass (SP) Holders must have at least one year of remaining EP/SP/Work Permit validity at the point of application.
- To qualify for the CCF Training Grant, you are required to attend the Conference and 1 out of the 3 workshops namely:
 - Workshop 1: Big vs Small – Systems Thinking
 - Workshop 2: Managing Challenging Relationships
 - Workshop 3: How Much is Enough?
- Otherwise, the remaining amount will be invoiced to you after the event.
- Attendance for CCF-funded courses must be recorded digitally via Singpass. Please ensure you have your Singpass login details and app ready on your mobile before the event.

REGISTRATION CONFIRMATION

- Registration is confirmed upon receiving full payment.

CANCELLATION POLICY

- There is no refund for cancellation.
- **CAT 1 & 2 delegates**, please note that CCF funding is non-transferable. If there is a replacement for a CCF-approved participant, the CCF application must be approved before the course start date. Please provide the name of the substitute CCF-approved participant at least 5 working days before the event.
- **CAT 3 & 4 delegates**, if you are unable to attend, a replacement is welcome at no extra charge. Please provide the name, designation, email address and contact details of the replacement at least 5 working days prior to conference.
